



Agenda

for our meeting on **Tuesday, 22-Oct-2019**

Time	Mins	Activities	Contributor	Position	
7.30	1	Open meeting & introduce guests/visitors	Anthony	SAA (acting)	Read Club Mission
7.31	3	Chairman's Welcome	Sue	Chairman	
7.34	1	Apologies: Frank, Ken, Tony, Ross			
7.35	1	Confirm agenda	Anthony	VPE	
7.36	2	Toast	Rebecca		
		Timer for contests	Teresa/Sarah	Timekeeper	
7.38	10	Round Robin	Sue	Chairman	
7:48	7	Evaluation contest briefing		Chief Judge	
7.55	7	Test Speech Presentation	Vania Chew	Target Speaker	(5-7 mins)
8:02	5	Evaluation contestants make and consolidate their evaluation notes			
8:07	23	Evaluation contest	Anthony	SAA (Contest)	
		As many members as possible present their evaluation speeches (2-3 mins)			
8.30	10	Break			
8:40		International Speech contest	Anthony	Toastmaster	
	5	Speech contest Briefing		Chief Judge	
	40	The contestants will be determined on the night			
		First Speaker:		Speeches to be 5-7 mins each	
		Second Speaker:			
		Third Speaker:			
		Fourth Speaker:			
		Fifth Speaker:			
		Sixth Speaker:			
9:25	4	Announcement of Winners & Presentation of certificates	Sue & Anita	C Chair & President	
9.29	3	Visitors' comments			
9.32	3	Next meeting agenda	Anthony	VPE	
9.35		- Declare meeting closed -	Sue	Next Meeting: Tuesday, 12-Nov-2019	

Visitors: Vania Chew (Guest Speaker), Chief Judge, Assist Judge

*** BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

ACRONYMS

- VPE: Vice-President Education
- VPM: Vice-President Membership
- VPPR: Vice-President Public Relations
- SAA: Sergeant-At-Arms

CLUB EXECUTIVE

- President Anita Matic
- VPE Anthony Allison
- VPM Rebecca Ruiz
- VPPR Sue Allison
- Treasurer Ken Nelson
- Secretary Helen Carroll
- SAA Frank Jordan

COMING EVENTS

Pathways assistance @ Oatley RSL: Sat Nov 16 at 1:00pm.

District Evaluation and International Speech Contests on Sat, Nov 23, 2019

Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches.

	Speaker	Ums & ahs	Table Topic time	Speech time
1	Aaron Ung			
2	Agnes Yong ACS			
3	Anita Matic CC, CL			
4	Anna Chan			
5	Anne Pesce			
6	Anthony Allison			
7	Bradley Nann			
8	Dean Theodorakakis			
9	Don Heap			
10	Don Toope			
11	Fiona Lau			
12	Frank Jordan DTM			
13	Gemma Larkins			
14	Helen Carroll			
15	Joan Henriques ACS, CL			
16	Ken Nelson			
17	Rebecca Ruiz DTM			
18	Ross Hayes ACB			
19	Sarah Susac			
20	Sue Allison			
21	Teresa Lau			
22	Tony Moore			

