



Agenda

for our meeting on Tuesday, 22/11/2022

| Time | Mins | Activities | Contributor | Position |
|------|------|---|-------------|--|
| 7.15 | | Arrival | | |
| 7.30 | 1 | Open meeting, Introd guests, Club Mission | | SAA |
| 7.31 | 3 | Chairman's Welcome | Aaron | Chairman |
| 7.34 | 1 | Apologies | | |
| 7.35 | 1 | Confirm agenda | Ken | VP Education |
| 7.36 | 2 | Toast | Pedja | |
| 7.38 | 10 | Round Robin | Aaron | Chairman |
| 7.48 | 4 | Joke session | All | Jokes Master |
| 7.52 | 5 | Business session* | Aaron | Chairman |
| 7.57 | 20 | Table Topics (max. 8 TTs) | Frank | Table Topics Master |
| 8.17 | 4 | Odd Evaluator | Ken | Evaluator - odd |
| 8.21 | 4 | Even Evaluator | Agnes | Evaluator - even |
| 8.25 | 10 | Break | | |
| 8.35 | 37 | Prepared Speeches | Gem | Toastmaster |
| | | First Speaker: Ian | | (3 mins) Evaluator 1: Ryan |
| | | Second Speaker: Alan | | (3 mins) Evaluator 2: Frank |
| | | Third Speaker: Peta | | (3 mins) Evaluator 3: Pedja |
| | | Fourth Speaker: Sarah | | (3 mins) Evaluator 4: Ross |
| 9.12 | 3 | Grammarian/Ums & Aahs | Gem | |
| 9.15 | 2 | Timer | Don T | |
| 9.17 | 8 | Master evaluator | Rebecca | |
| 9.25 | 2 | Visitors' comments | Visitors | |
| 9.27 | 3 | Next meeting agenda | Ken | VP Education |
| 9.30 | | - Declare meeting closed - | Aaron | Next Meeting: Tuesday, 13/12/2022 |

*** BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

ACRONYMS

- VPE: Vice-President Education
- VPM: Vice-President Membership
- VPPR: Vice-President Public Relations
- SAA: Sergeant-At-Arms

CLUB EXECUTIVE

- President Sarah Susac
- VPE Ken Nelson
- VPM Aaron Ung
- VPPR Pedja Ilic
- Treasurer Frank Jordan
- Secretary Linlin Chang
- SAA Colin James

COMING EVENTS

«ComingEvents»

Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches and evaluations.

| | Speaker | Ums & Ahs | Table Topic time | Speech time |
|----|--------------------|----------------------|-------------------------|--------------------|
| 1 | Aaron Ung | | | |
| 2 | Agnes Yong ACS | | | |
| 3 | Anita Matic CC, CL | | | |
| 4 | Chris Tabet | | | |
| 5 | Colin James | | | |
| 6 | Don Heap | | | |
| 7 | Don Toope | | | |
| 8 | Fran James | | | |
| 9 | Frank Jordan DTM | | | |
| 10 | Gem Pangaldan | | | |
| 11 | Ian McGregor | | | |
| 12 | Ken Nelson | | | |
| 13 | Linlin Chang | | | |
| 14 | Pedja Ilic | | | |
| 15 | Peta Cashion | | | |
| 16 | Phyllis Wong | | | |
| 17 | Rebecca Ruiz DTM | | | |
| 18 | Ross Hayes DTM | | | |
| 19 | Ryan Szeto | | | |
| 20 | Sarah Susac | | | |

