



Agenda

Tuesday, 12/11/2024

Time	Mins	Activities	Contributor	Position
7.15		Arrival		
7.30	1	Open meeting, Introd guests		SAA
7.31	3	Chairman's Welcome	Frank	Chairman
7.34	1	Apologies		
7.35	1	Confirm agenda	Aaron	VP Education
7.36	2	Toast	Rebecca	
7.38	10	Round Robin	Frank	Chairman
7.48	2	Joke session (max. 2-3)	All	Jokes Master
7.50	5	Business session*	Frank	Chairman
7.55	22	Table Topics (max. 8 TTs)	Alan	Table Topics Master
8.17	4	Odd Evaluator	Anita	Evaluator - odd
8.21	4	Even Evaluator	Aaron	Evaluator - even
8.25	10	Break		
8.35	37	Prepared Speeches	Don T	Toastmaster
		First Speaker: Anne		(3 mins) Evaluator 1: Rebecca
		Second Speaker: Alan		(3 mins) Evaluator 2: Ken
		Third Speaker:		(3 mins) Evaluator 3:
9.12	3	Grammarians/Ums & Aahs	Agnes	
9.15	2	Timer	Frank	
9.17	8	Master evaluator	Ross	
9.25	2	Visitors' comments	Visitors	
9.27	3	Next meeting agenda	Aaron	VP Education
9.30		- Declare meeting closed -	Frank	Next Meeting: Tuesday, 26/11/2024

*** BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

ACRONYMS

- VPE: Vice-President Education
- VPM: Vice-President Membership
- VPPR: Vice-President Public Relations
- SAA: Sergeant-At-Arms

CLUB EXECUTIVE

- President: Rebecca Ruiz
- VPE: Aaron Ung
- VPM: Ross Hayes
- VPPR: Frank Jordan
- Treasurer: Frank Jordan
- Secretary: Ken Nelson
- SAA: Don Heap

COMING EVENTS

Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches and evaluations.

	Speaker	Ums & Ahs	Table Topic time	Speech time
1	Aaron Ung			
2	Agnes Yong			
3	Alan Peters			
4	Anita Matic			
5	Anne Pesce			
6	Donald Toope			
7	Frank Jordan DTM			
8	Kenneth Nelson			
9	Rebecca Ruiz DTM			
10	Ross Hayes DTM			

