



# Agenda

Tuesday, 22/04/2025

Time	Mins	Activities	Contributor	Position
7.15		Arrival		
7.30	1	Open meeting, Introd guests, Club Mission		SAA
7.31	3	Chairman's Welcome	Rebecca	Chairman
7.34	1	Apologies		
7.35	1	Confirm agenda	Aaron	VP Education
7.36	2	Toast	Tom	
7.38	10	Round Robin	Rebecca	Chairman
7.48	2	Joke session (max. 2-3)	All	Jokes Master
7.50	5	Business session*	Rebecca	Chairman
7.55	22	Table Topics (max. 8 TTs)	Rena	Table Topics Master
8.17	4	Odd Evaluator		Evaluator - odd
8.21	4	Even Evaluator		Evaluator - even
8.25	10	Break		
8.35	37	Prepared Speeches	Peter	Toastmaster
		First Speaker:	Frank	(3 mins) Evaluator 1:
		Second Speaker:		(3 mins) Evaluator 2:
		Third Speaker:		(3 mins) Evaluator 3:
9.12	3	Grammarian/Umps & Aahs	Anita	
9.15	2	Timer	Ken	
9.17	8	Master evaluator	Rebecca	
9.25	2	Visitors' comments	Visitors	
9.27	3	Next meeting agenda	Aaron	VP Education
9.30		- Declare meeting closed -	Rebecca	<b>Next Meeting: Tuesday, 13/05/2025</b>

**\* BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

**ACRONYMS**

- VPE: Vice-President Education
- VPM: Vice-President Membership
- VPPR: Vice-President Public Relations
- SAA: Sergeant-At-Arms

**CLUB EXECUTIVE**

- President Rebecca Ruiz
- VPE Aaron Ung
- VPM Ross Hayes
- VPPR Frank Jordan
- Treasurer Frank Jordan
- Secretary Ken Nelson
- SAA Ken Nelson

**COMING EVENTS**

## Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches and evaluations.

	<b>Speaker</b>	<b>Ums &amp; Ahs</b>	<b>Table Topic time</b>	<b>Speech time</b>
1	Aaron Ung			
2	Agnes Yong			
3	Alan Peters			
4	Anita Matic			
5	Anne Pesce			
6	Donald Toope			
7	Frank Jordan DTM			
8	Ken Nelson			
9	Marcus Tian			
10	Mary-Anne Buckley			
11	Peter Ruz			
12	Philip Wild			
13	Rena Liu			
14	Rebecca Ruiz DTM			
15	Ross Hayes DTM			
16	Tom Zhu			

