



Agenda

Tuesday, 14th Apr 2026

Theme: Ideas into Action

Time	Mins	Activities	Contributor	Position
7.15		Arrival		
7.30	1	Open meeting, Introd guests, Club Mission		SAA
7.31	3	Chairman's Welcome	Godfrey	
7.34	1	Apologies	Marcus, Phillip, Viviana	
7.35	1	Confirm agenda	Tom	VPE
7.36	2	Toast	Adrian	
7.38	2	Grammarians - Word of the Day	Rena	VPE
7.40	10	Round Robin	Godfrey	
7.50	2	Joke session (max. 2-3)	ALL	Jokes Master
7.52	5	Business session*	Godfrey	
7.57	18	Table Topics (max. 8 TTs)	Greg	Table Topics Master
8.15	4	Odd Evaluator	James	Evaluator - odd
8.19	4	Even Evaluator	Lawrence	Evaluator - even
8.23	10	Break		
8.33	40	Prepared Speeches	Rena	Toastmaster
		First Speaker: Sharleen		(3 mins) Evaluator 1: Anita
		Second Speaker: Adrian		(3 mins) Evaluator 2: Tom
		Third Speaker: Peter		(3 mins) Evaluator 3: Aaron
		Fourth Speaker: James		(3 mins) Evaluator 4: Ross
9.13	2	Grammarians/Umms & Aahs	Tom	VPE
9.15	2	Timer	Adrian	VPM
9.17	8	Master evaluator	Frank	Treasurer
9.25	2	Visitors' comments	Visitors	
9.27	3	Next meeting agenda	Tom	VPE
9.30		- Declare meeting closed -	Godfrey	Next Meeting: Tuesday, 28th Apr 2026

*** BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

ACRONYMS

- VPE: Vice-President Education
- VPM: Vice-President Membership
- VPPR: Vice-President Public Relations
- SAA: Sergeant-At-Arms

CLUB EXECUTIVE

- President Aaron Ung
- VPE Tom Zhu
- VPM Linh Podetti
- VPPR Peter Ruz
- Treasurer Frank Jordan
- Secretary Ken Nelson
- SAA Marcus Tian

COMING EVENTS

Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches and evaluations.

	Speaker	Ums & Ahs	Table Topic time	Speech time
1	Aaron Ung			
2	Adrian Fu			
3	Agnes Yong			
4	Anita Matic			
5	Anne Pesce			
6	Carla Gomes			
7	Donald Toope			
8	Frank Jordan DTM			
9	Gabriel Cheung			
10	Godfrey Ndlovu			
11	Greg Keaney			
12	Ian McGregor			
13	James Lee			
14	Ken Nelson			
15	Lawrence Greenman			
16	Linh Podetti			
17	Marcus Tian			
18	Peter Ruz			
19	Phillip Wild			
20	Rebecca Ruiz DTM			
21	Rena Liu			
22	Ross Hayes DTM			
23	Sharleen Ndlovu			
24	Tom Zhu			
25	Viviana Alvarado			