



Agenda

Tuesday, 28th Apr 2026

Theme: Ideas into Action

Time	Mins	Activities	Contributor	Position
7.15		Arrival		
7.30	1	Open meeting, Introd guests, Club Mission		SAA
7.31	3	Chairman's Welcome	Peter	
7.34	1	Apologies	Marcus,Rena, Rebecca	
7.35	1	Confirm agenda	Tom	VPE
7.36	2	Toast	Anne	
7.38	2	Grammarian - Word of the Day	Carla	
7.40	10	Round Robin	Peter	
7.50	2	Joke session (max. 2-3)	ALL	Jokes Master
7.52	5	Business session*	Peter	
7.57	18	Table Topics (max. 8 TTs)	Lawrence	Table Topics Master
8.15	4	Odd Evaluator	Ian	Evaluator - odd
8.19	4	Even Evaluator	Linh	Evaluator - even
8.23	10	Break		
8.33	40	Prepared Speeches	Ross	Toastmaster
		First Speaker: Lawrence		(3 mins) Evaluator 1: Adrian
		Second Speaker: Sharleen		(3 mins) Evaluator 2: Phillip
		Third Speaker: Aaron		(3 mins) Evaluator 3: James
9.13	2	Grammarian/Umps & Aahs	Carla	
9.15	2	Timer	Tom	VPE
9.17	8	Master evaluator	Greg	
9.25	2	Visitors' comments	Vistors	
9.27	3	Next meeting agenda	Tom	VPE
9.30		- Declare meeting closed -	Peter	Next Meeting: Tuesday, 12th May 2026

*** BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

ACRONYMS

- VPE: Vice-President Education
 VPM: Vice-President Membership
 VPPR: Vice-President Public Relations
 SAA: Sergeant-At-Arms

CLUB EXECUTIVE

- President Aaron Ung
 VPE Tom Zhu
 VPM Linh Podetti
 VPPR Peter Ruz
 Treasurer Frank Jordan
 Secretary Ken Nelson
 SAA Marcus Tian

COMING EVENTS

Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches and evaluations.

	Speaker	Ums & Ahs	Table Topic time	Speech time
1	Aaron Ung			
2	Adrian Fu			
3	Agnes Yong			
4	Anita Matic			
5	Anne Pesce			
6	Carla Gomes			
7	Donald Toope			
8	Frank Jordan DTM			
9	Gabriel Cheung			
10	Godfrey Ndlovu			
11	Greg Keaney			
12	Ian McGregor			
13	James Lee			
14	Ken Nelson			
15	Lawrence Greenman			
16	Linh Podetti			
17	Marcus Tian			
18	Peter Ruz			
19	Phillip Wild			
20	Rebecca Ruiz DTM			
21	Rena Liu			
22	Ross Hayes DTM			
23	Sharleen Ndlovu			
24	Tom Zhu			
25	Viviana Alvarado			