



Agenda

Tuesday, 26th May 2026

Time	Mins	Activities	Contributor	Position
7.15		Arrival		
7.30	1	Open meeting, Introd guests, Club Mission		SAA
7.31	3	Chairman's Welcome	Tom	VPE
7.34	1	Apologies	Linh, Rebecca	
7.35	1	Confirm agenda	Tom	VPE
7.36	2	Toast	Greg	
7.38	2	Grammarians - Word of the Day	Carla	
7.40	10	Round Robin	Tom	VPE
7.50	2	Joke session (max. 2-3)	ALL	Jokes Master
7.52	5	Business session*	Tom	VPE
7.57	18	Table Topics (max. 8 TTs)	Ian	Table Topics Master
8.15	4	Odd Evaluator	Ken	Evaluator - odd
8.19	4	Even Evaluator	Anita	Evaluator - even
8.23	10	Break		
8.33	40	Prepared Speeches		Toastmaster
		First Speaker: Rena		(3 mins) Evaluator 1: Peter
		Second Speaker: Ross		(3 mins) Evaluator 2: Sharleen
		Third Speaker: Phillip		(3 mins) Evaluator 3: Lawrence
9.13	2	Grammarians/Ums & Aahs	Carla	
9.15	2	Timer	Lawrence	
9.17	8	Master evaluator	James	
9.25	2	Visitors' comments	Visitors	
9.27	3	Next meeting agenda	Tom	VPE
9.30		- Declare meeting closed -	Tom	Next Meeting: Tuesday, 9th June 2026

*** BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

ACRONYMS

- VPE: Vice-President Education
- VPM: Vice-President Membership
- VPPR: Vice-President Public Relations
- SAA: Sergeant-At-Arms

CLUB EXECUTIVE

- President Aaron Ung
- VPE Tom Zhu
- VPM Linh Podetti
- VPPR Peter Ruz
- Treasurer Frank Jordan
- Secretary Ken Nelson
- SAA Marcus Tian

COMING EVENTS

Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches and evaluations.

	Speaker	Ums & Ahs	Table Topic time	Speech time
1	Aaron Ung			
2	Adrian Fu			
3	Anita Matic			
4	Anne Pesce			
5	Carla Gomes			
6	Frank Jordan DTM			
7	Gabriel Cheung			
8	Godfrey Ndlovu			
9	Greg Keaney			
10	Ian McGregor			
11	James Lee			
12	Ken Nelson			
13	Lawrence Greenman			
14	Linh Podetti			
15	Peter Ruz			
16	Phillip Wild			
17	Rebecca Ruiz DTM			
18	Rena Liu			
19	Ross Hayes DTM			
20	Sharleen Ndlovu			
21	Tom Zhu			
22	Viviana Alvarado			

