



Agenda

Tuesday, 14th July 2026

Time	Mins	Activities	Contributor	Position
7.15		Arrival		
7.30	1	Open meeting, Introd guests, Club Mission		SAA
7.31	3	Chairman's Welcome	Aaron	Outgoing President
7.34	1	Apologies	Rebecca,	
7.35	1	Confirm agenda	Tom	
7.36	2	Toast	Rena	
7.38	10	Round Robin	Aaron	
7.48	2	Grammarians - Word of the Day	Ken	
7.50	2	Joke session (max. 2-3)	ALL	Jokes Master
7.52	8	Business session*	Aaron	
		Handover ceremony , games etc		
8.00	15	Table Topics (max.6 TTs)	Adrian	Table Topics Master
8.15	4	Odd Evaluator	James	Evaluator - odd
8.19	4	Even Evaluator	Anne	Evaluator - even
8.23	10	Break		
8.33	40	Prepared Speeches	Ian	Toastmaster
		First Speaker: Ross		(3 mins) Evaluator 1: Phillip
		Second Speaker: Rena		(3 mins) Evaluator 2: Anne
		Third Speaker: Peter		(3 mins) Evaluator 3: Carla
9.13	2	Timer	Lawrence	
9.15	2	Grammarians/Ums & Aahs	Ken	
9.17	8	Master evaluator	Greg	
9.25	2	Visitors' comments	Visitors	
9.27	3	Next meeting agenda	Carla	
9.30		- Declare meeting closed -	Linh	Next Meeting: Tuesday, 28th July 2026

*** BUSINESS SECTION ORDER**

- Minutes of last Exec meeting
- Matters arising
- Reports from Exec members
- Inwards correspondence
- Outwards correspondence

ACRONYMS

- VPE: Vice-President Education
- VPM: Vice-President Membership
- VPPR: Vice-President Public Relations
- SAA: Sergeant-At-Arms

CLUB EXECUTIVE

- President Aaron Ung → Linh
- VPE Tom Zhu → Carla
- VPM Linh Podetti → Rena
- VPPR Peter Ruz → Sharleen
- Treasurer Frank Jordon --- Ken
- Secretary Ken Nelson → Frank
- SAA Tom Zhu

COMING EVENTS

Timing Policy

To encourage the personal and competition discipline of keeping to allocated speaking time and to ensure our meetings finish on time, the timekeeper will press the buzzer when the red light comes on and will start leading the applause 30 seconds later for all timed speeches and evaluations.

	Speaker	Ums & Ahs	Table Topic time	Speech time
1	Aaron Ung			
2	Adrian Fu			
3	Amelia Phillis			
4	Anita Matic			
5	Anne Pesce			
6	Carla Gomes			
7	Frank Jordan DTM			
8	Gabriel Cheung			
9	Godfrey Ndlovu			
10	Greg Keaney			
11	Ian McGregor			
12	James Lee			
13	Ken Nelson			
14	Lawrence Greenman			
15	Linh Podetti			
16	Peter Ruz			
17	Phillip Wild			
18	Rebecca Ruiz DTM			
19	Rena Liu			
20	Ross Hayes DTM			
21	Sharleen Ndlovu			
22	Tom Zhu			
23	Viviana Alvarado			

